

CRISIS PROCEDURES:

The following is taken from the JPPSS Crisis Plan:

Lockdown:

- ✓ Announcement will be made that a Lockdown is in effect.
- ✓ Students are to remain in class. Students in halls and restrooms should return immediately to their rooms. Classroom doors must be locked. PE students will enter through the PreK area and take students to one of the PreK classrooms. Take a class roster and account for all students.
- ✓ No one is to leave a classroom until an all-clear announcement is made.
- ✓ Ignore the fire alarm. If an evacuation is required, an announcement will be made.
- ✓ Keep self and students calm.

Teachers are to do the following:

Lock the classroom door.

Tell the students that an unidentified Emergency is in progress.

Check email, texts, phones etc for messages.

Stay away from doors and windows.

Stay in classroom until an announcement is made.

Tornado:

Drop and Tuck:

Protect yourself:

Lie face down.

Draw your knees up under you.

Cover the back of your head with your hands.

TORNADO WATCH:

No funnel clouds have been sighted, but weather conditions exist that are conducive to their formation.

Teachers are to do the following:

Any students outside must be brought inside immediately.
Review the “drop and tuck” command and the designated areas of shelter* with students.
Close windows and blinds.
Be prepared to drop and tuck under desks if the immediate command is given or if there is an immediate need to do so.
PE students will enter the nearest windowless hallway and seat their students facing the wall. Drop and tuck

TORNADO WARNING:

A funnel cloud has been sighted or indicated on radar. The approximate location and direction is usually broadcast during the warning.

Teachers are to do the following:

Escort students to the designated areas of shelter*. Upstairs goes down stairs as quickly and orderly as possible.
Take a class roster and account for all students.
Ensure that students sit quietly against a wall on the floor and that they understand the “drop and tuck” command.
Close all fire doors to minimize injury from flying debris.

*designated area of shelter = along an interior wall, away from windows
(If in library, exit and sit along walls on both sides of the hallway.)
(If in computer the lab, exit and report to the Stage area in cafeteria.).
If in PE, move to the nearest windowless hallway.