



NEPOTISM DISCLOSURE FORM

Nepotism is commonly understood to mean preference of any sort given to a relative. Prohibitions against nepotism are contained in §1119 of Louisiana's Code of Governmental Ethics. (LSA-R.S.42:1119) and in Jefferson Parish School Board Policy BE: School Board Ethics.

The law and Board policy provide that no member of the immediate family of an agency head may be employed by his or her agency. Immediate family includes children, spouses of children, siblings, spouses of siblings, parents, spouse, and parents of spouse. An "agency" is the department, office, division, agency, commission, board, committee, or other organizational unit of a governmental entity. In other words, an "agency" is the smallest unit or division in which the public servant works.

This form is to be completed in accordance with School Board Policy BE: School Board Ethics.

Applicant/Employee Current Position:	
Starting Date of Current Position Held:	

Please check if appropriate:

- I am related by blood, marriage, or legal adoption as a child, spouse of child, sibling, spouse of sibling, parent, spouse, or parent of spouse to the individual(s) listed below who is/are also employed by Jefferson Parish Schools.

Name of Relative:	Relationship:	School/Department/Location of Work:

- I am not related by blood, marriage, or legal adoption as a child, spouse of child, sibling, spouse of sibling, parent, spouse, or parent of spouse, to any other employee of Jefferson Parish Schools.

I acknowledge that the information I have provided is accurate. In the event that a relationship as defined above should come into being, I understand that it is my obligation to report the change of status to the **Chief Human Resource Officer** within 15 working days. I further understand that failure to disclose such relationships shall constitute grounds for discipline up to, and including, dismissal.

Applicant/Employee Name: _____ (please print)

Applicant/Employee Signature: _____ Date: _____