Compliance Office
501 Manhattan Boulevard • Harvey, Louisiana 70058
PHONE (504) 365-5312 • FAX (504) 365-5362 • jpschools.org

ACT 853 LOUISIANA PUBLIC SCHOOL CHOICE
2022-2023 TRANSFER REQUEST
DEADLINE APRIL 20, 2022

Please complete a separate "Transfer Request" form for each child you would like to participate in the transfer process, and submit the form(s) to the Compliance Office, no later than April 20, 2022 at 4:00 P.M.

The district will respond to your request with its determination about which schools have the open seats to accept transfer students. Placement at the school of your choice depends upon the capacity or open seats in your child's grade level. **Capacity is defined as the ability of the school to enroll the student if there is an open seat for the student in the grade level requested based on the current teacher allocation provided by the district's Planning Department.** Please do not purchase school uniforms for a choice school until you have received official, written notification that your transfer has been approved.

Name of Student _____ **Grade Entering** _____
First **Middle** **Last**
Date of Birth_____**Placement:** ____ Regular Education____ Special Education **Exceptionality:**_____

Parent/Legal Guardian _____ **Phone: (Home)** _____ **(Cell)** _____

Address_____
(NUMBER AND STREET) **(APARTMENT NUMBER)** **(CITY)** **(ZIP)**

_____ _____
ATTENDANCE ZONE SCHOOL **Parent/Guardian's e-mail address**

SCHOOL CHOICE: List your 1st, 2nd and 3rd choices from the provided list of schools. Chosen schools must have a school performance letter grade of either "A", "B", or "C". Chosen school must have open seats both at the school and within the student's grade level.
1st Choice:_____ **2nd Choice:**_____ **3rd Choice:**_____

Guidelines for Act 853 Louisiana Public School Choice:

1. TRANSFER REQUEST PROCESS: Applications **must** be hand delivered to the Compliance Office, 501 Manhattan Blvd, Harvey, LA 70058 or the Emenes Bldg, at 822 S. Clearview Parkway, Harahan, LA 70123, no later than April 20, 2022.
2. TRANSPORTATION/ATTENDANCE: Transportation will not be provided by the District and is the responsibility of the parent.
3. ADVANCED ACADEMIES/MAGNET PROGRAMS/CHARTERS: Jefferson Parish Public School System Advanced Academies, Magnet Programs, and Charter Schools are not included as receiving schools for School Choice Transfer applicants. These schools operate as choice schools and have their own application process and entrance requirements.
4. LHSAA ELIGIBILITY: Students receiving approval for a School Choice Transfer are subject to LHSAA eligibility regulations. For more information, please contact JPPSS's Athletics, Health, and Physical Education Department at 504-349-8645.
5. REMAINING AT RECEIVING SCHOOL: Students on an approved Act 853 transfer may remain at the school until the terminal or last grade of the receiving school, unless the family moves to an attendance zone where the new school is a lower performing school.
6. APPEAL: Families who receive a denial, may appeal to BESE no later than May 15. Transfer Request Appeal Forms are available on the LDE webpage.
7. NEW RESIDENT: Several levels and processes are involved in reaching a decision on a transfer request, therefore, once all open seats are filled students transferring into the Jefferson Parish Public Schools will not be considered for an Act 853 transfer until the beginning of the following year.

Parent(s)/Legal Guardian(s) Signature_____**Date Submitted**_____

Approved:_____**Denied:**_____**due to:**_____

Executive Director of Planning/ Designee_____ **Date**_____

☐ **Capacity**

☐ **Residency**

☐ **Other** _____

_____ _____
Executive Director of Compliance Office/Designee **Date** **2022-2023 Assigned School**