



West Jefferson High School

Vanessa Brown-Lewis, Principal

Memo

To: Students taking **Biology LEAP 2025**

Re: Test Procedures

Date: 12 January 2021

Tomorrow, January 13th is the first day of testing for students who need to take the **Biology LEAP 2025** test. All students need to arrive by 8:20 a.m. Below you will find relevant information regarding testing:

- Testing is two days for each subject. All students (A, B and Virtual) must attend both days of testing regardless of their learning model.
- Virtual only students should report to the school's cafeteria when they arrive at school. School staff will escort them to their testing locations.
- Virtual students can ride the bus to and from school, if needed.
- Virtual students and students who are virtual on A/B day can be picked up by parents or individuals listed on their emergency cards. Students will be allowed to call home when testing concludes for the day.
- The pick up area is Zone 3, the gate by the portable buildings.
- Virtual students and students who are virtual on B day can ride their assigned busses to and from school on their testing days.
- If a ride is not available after testing concludes for the day, virtual students and students who are virtual on B day can remain at school and follow their regular schedules.
- LEAP 2025 testing can only take place at school. There is no home testing.
- If your child is COVID positive or currently under quarantine, please contact the school for alternate testing. **DO NOT SEND STUDENT TO SCHOOL.**

Please contact the school if you have any questions or concerns.