

Joshua Butler Elementary

Car Rider Procedures

Joshua Butler does not have any students in walking distance.

All students are either bus riders or car riders.

If your child/children are car riders, they must be picked up in a car.

You must obtain a car rider placard to be displayed in your car window at the beginning of each school year.

- Students must not be dropped off before 7:30am. There is no supervision prior to 7:30am class starts at 8:00am.
- Students must be picked up no later than 15 minutes after dismissal, 3:05pm, unless they are in Butler's after school care, remaining for tutoring or some other school-scheduled event.
- A pick-up placard with the students' name **must** be obtained on the first day of school.
- Parents and students are responsible for reading the school handbook, parish policies and procedures, school newsletter and any other correspondence sent by the school and/or teachers and adhering to any policies contained therein.

DROP-OFF RULES:

1. Temperature checks will be taken before child/children are allowed on campus.
2. Traffic flows in one direction only on Avenue C towards 4th Street starting at 7:30am.
3. Students must be dropped off by the gate going into the main building, no parking in the parking lot across the street.
4. Students are not to be dropped off on 4th St., car riders must be in the car rider line.
5. Please be considerate of our neighbors - do not double park or block driveways.

DISMISSAL/PICK-UP RULES:

1. Traffic flows in one direction only on Avenue C towards 4th Street beginning at 2:30pm.
2. No one is to come to the gate to pick up the students.
3. Parents must remain in the car, in line with the pick-up placard visible on the dashboard or in the window.
4. As each car pulls up near the gate, the person on duty will call out the child's name/number and dismiss the students for that car. If the person picking up does not have the placard with the student's name, that person will be asked to pull over and the person on duty will contact the office. Please have ID ready
5. Do not enter car line side streets come up Avenue C only
6. Again, please be considerate of our neighbors and each other. Please do not block driveways or cut in line from the side street.

These rules are necessary for the safety of your child/children.

It is the responsibility of the parent to give this information to anyone who might pick up children during dismissal time along with the pick-up placard.