

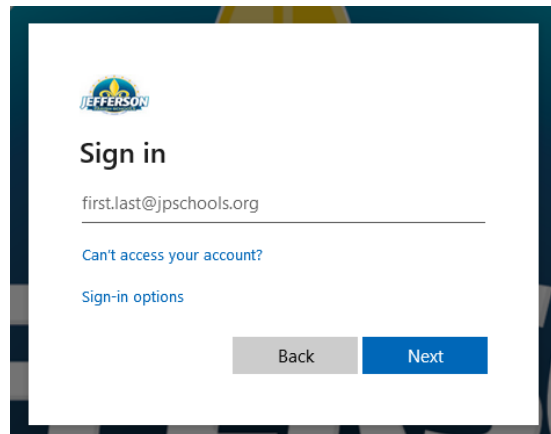
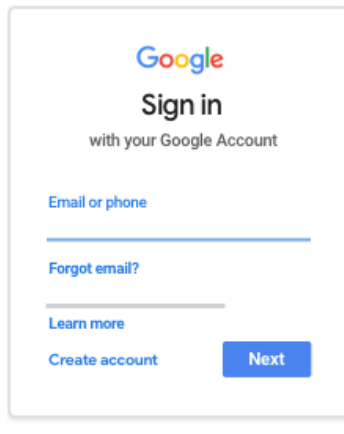
Logging into JPS Chromebooks After Setting Up Your Internet Connection

Student's JPS Email: _____

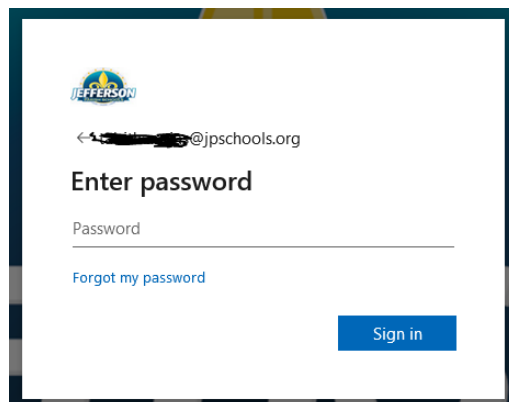
Student's Password: _____

1. **Do not attempt to sign in until you have connected the Chromebook to your home internet.**

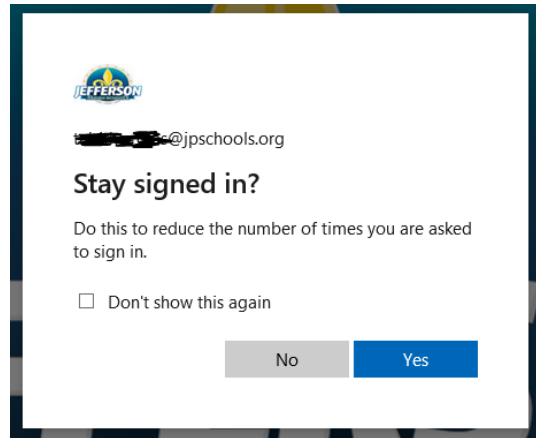
After you are connected to your home internet, you will be prompted to enter your student's JPS email (firstname.lastname@jpschools.org) and click next. You will be directed to the JPS Google Suite which will prompt you to enter that same email address again.



2. Enter your password EXACTLY as given by your teacher and click "next".
You CANNOT change your password or use the "forgot my password" link to change your password. You **MUST** use the password given.





3. A “Stay signed in?” screen will pop-up, read it and choose “yes” or “no”. This is a personal preference and there is no right or wrong selection.



4. The Chromebook will open to our school’s website. You will see district extensions on the top right corner of the browser window. You may also use the icons at the bottom of the Chromebook screen.



 This icon will give you access to Google Classroom.

 This icon will give you access to Clever.

5. When in Google Classroom, if you received an invite to your teacher’s class, you will see the class on your screen. Click “Join”.

If you do not see your teacher’s class and you have the class code, click the “+”, then click “join class”. Enter the code and then you will be in your teacher’s class.

