

Dear Jaguar Parents,

Starting on Wednesday, August 4, we will be distributing laptops to middle school students from 2-5 p.m. We will distribute laptops to high school students on Thursday, August 5 from 2-5 p.m. If you are unable to pick up a laptop on Tuesday or Wednesday, you may do so on Friday, August 6 from 12 p.m.-2 p.m.

**IN ORDER TO GO THROUGH THIS PROCESS QUICKLY, PLEASE CHECK THE TJ WEBSITE TO PRINT AND FILL OUT A COPY OF THE LAPTOP LOAN AGREEMENT ([www.JPSchools.org/Page/5049](http://www.JPSchools.org/Page/5049)).** **YOU SHOULD RECEIVE AN EMAIL WITH YOUR CHILD'S USERNAME, PASSWORD, AND THE LAPTOP LOAN AGREEMENT FORM. YOU MUST HAVE YOUR CHILD'S USERNAME AND PASSWORD IN ORDER TO BE ABLE TO SIGN IN ON CAMPUS. IF YOU DO NOT SIGN IN ON CAMPUS, THE LAPTOP WILL NOT WORK.**

If you are unable to come to school, you may give a completed form to your child. This will enable your child to receive a laptop on the first day of school. **YOUR CHILD MAY RECEIVE A LAPTOP ONLY AFTER WE ARE GIVEN A COMPLETED LAPTOP LOAN AGREEMENT FORM.**

Finally, please read the Guidance for Parents, Guardians, and Students packet ([www.JPSchools.org/Page/5049](http://www.JPSchools.org/Page/5049)). It will help you to understand everything you need to know about your child's device. Be sure to read it before calling or emailing me with a question. Chances are you will find your answer in the packet.

Thank you.

Sincerely,

Ms. René Matthews

Technology Coordinator