



# Driver's Education Registration Guidelines

## **Parent Introduction to the Jefferson Parish Schools Driver's Education Program**

Please review the following information. When finish, the parent will complete the student Driver's Ed. Registration form and follow link to parent payment on School Cash Online Program.

Class registration is not guaranteed until payment is made.

Summer 2021

# ONLINE CLASSROOM INSTRUCTION

*JPS Driver's Education Program Classroom Instruction will be offered virtually for the Summer 20/21 Session.*

## ***To register:***

- 1. Parent must review the following presentation.*
- 2. Complete the online Registration Form.*
- 3. Follow the link to the online payment portal, School Cash Online. Select what side of the river the student lives on, then pay the fee to participate in the program. Seats are not held if payment is not completed. Online Driver's Ed. Registration fees are 415.60 or for current JPS Employees 374.04.*
- 4. The **student will need their Temporary Instructional Permit from the DMV before classes begin.***

## ***Before Virtual Classes begin:***

*The student will log into their JPSchools email address and accept the virtual classroom. This google class should be listed by 5/25/2021. A JPS email will be created for all non-jps students so they can participate in this session.*

# DRIVER'S EDUCATION SUMMMER CLASSES

- *Virtual Classes will be held **June 7 – June 18, 2021, Monday – Friday for 2 weeks, from 3 P.M. – 6 P.M. for 10 afternoons***
- ***State law says that students can not miss any day of classroom instruction.***
- ***Virtual Classes:** Student will be required to be logged into their Google Classroom from their JPSchools email address. **Student will accept the virtual class on their JPSchools email, google classroom, by Tuesday, May 25, 2021.** If student does not receive the Google Class room link by May 25, 2021 please call the Driver's Ed. program at 365-5368.*
- *No one will call to remind them of classes.*





## **WHEN IS DRIVER'S EDUCATION OFFERED?**

*Driver's Education is offered four times a year: Fall, Winter, Spring, and Summer Sessions.*

## **WHO CAN TAKE THE JPS DRIVER'S EDUCATION CLASS?**

*State law says all students between the ages of 15 – 17 years old, currently enrolled in a local school/or home schooled and in at least the 8<sup>th</sup> grade can participate. All other requests will be reviewed.*

## **IS DRIVER'S EDUCATION A CERTIFIED PROGRAM?**

*The Driver's Education Program is certified by the Louisiana State Department of Motor Vehicles.*



## WHAT ARE THE COURSE HOURS?

*This Driver's Education Program consists of 30 hours of in person or online classroom instruction, followed by 8 hours of Behind the Wheel Training, along with a possible 8 hours of observation of the driving partner. Students are required to wear a mask for in person training.*

## WHEN IS THE CLASS TAUGHT?

*Classes will be taught after regular school day, from 5:00 P.M. – 8:00 P.M., Monday – Friday for 2 weeks. Google Classroom will be assessable from the student's JPSchools email address. Students must attend all in-person or online classes to receive credit. **Summer Session is 3:00 P.M. – 6:00 P.M.***

## WHAT CREDIT IS OFFERED FOR THE DRIVER'S EDUCATION CLASS?

*The student will receive ½ Carnegie unit for successfully completing the 38-hour program.*

## **ARE THE TEACHERS CERTIFIED?**

*Yes, all of the JPS instructors are certified by the State Department of Motor Vehicles and have a teacher's certificate in the State of Louisiana.*

## **WHAT IS A CERTIFICATE OF SUCCESSFUL COMPLETION?**

*It is the document given to each student upon successful completion of the program. Students are given two copies of the certificate. One for your records and the envelope copy for DMV. If it is necessary for us to research our files for a certificate, there is a \$15.00 charge.*



## **HOW DO I MAKE PAYMENT?**

*Once the online registration form is completed follow the link to School Cash Online. Select Driver's Education Summer Session then select Westbank or Eastbank fee. The online registration fee is \$415.60. JPS Employees receive a discount of 10%. JPS Employee fee is \$374.04.*

*\*Online pricing includes processing fees.*

*For any NSF payments, the student will be held from completing the Behind the Wheel Training until NSF is cleared.*

## **STUDENT NEEDS TO ACCEPT THE GOOGLE CLASSROOM LINK**

*After the registration is completed the student will be placed in a class. For virtual classes, the student must login to their JPS email address, then open their google classroom. Student will need to accept google classroom to participate. Google Classroom link should be available by May 25, 2021. For Non-JPS students a JPS email will be created for you and the login and password will be sent to you via text message.*

## **WILL THE STUDENT RECEIVE A GRADE FOR THIS CLASS?**

*Yes, based upon participation, test grades and driving accomplishment. The State requires a class grade of 80% and the Behind the Wheel Instruction grade of 70% to pass the course. A pass/fail will be sent to the student's current school. IF THE STUDENT DOES NOT PASS CLASSROOM INSTRUCTION, THEY WILL NOT BE ALLOWED TO DRIVE.*

## **HOW DOES THE SCHOOL GET THE STUDENT'S GRADE?**

*The Instructor will send the Certificate of Successful Completion to the student's school so the credit can be applied.*

## **IS THERE A DRESS CODE?**

*Students must follow the same dress code as they would during school hours.*

## CAN STUDENTS USE CELL PHONES DURING CLASS?

*During online classes a student can use their phone to connect to the class. JPS policy allows electronic devices to be brought to class, but prohibits the use of them during classroom instruction, therefore if the student is not using their phone to connect to class the phone should not be used during online classroom instruction. Any student breaking JPS policy can be released from the program and will forfeit any fees paid.*

## WHAT ABOUT DISCIPLINE?

*Students will follow the same rules you follow during day school. Discipline problems are eliminated from the program without a refund.*

## WHAT ARE THE CLASSROOM ACTIVITIES?

*Class consists of notes, lectures, DVDs and testing. Students are required to keep notes and take tests nightly.*

***Examples of class:*** Signs, Signals markings, The Right Rules of the Road, knowing your car, starting, steering, stopping, basic driving skills, turning and parking and all State of Louisiana driving regulations.





## WILL THE STUDENT NEED A PERMIT FIRST?

*The parent will need to take the student to the DMV to get the Temporary Instructional Permit (TIP). Students will not be able to begin Behind the Wheel Training without the TIP Card. A copy of the TIP card must be given to the instructor before driving begins. Appointments must be made with the DMV to get the TIP Card. Go to [www.expresslane.org](http://www.expresslane.org), then select Book Appointment.*

***Student will need:*** Original Birth Certificate, original SS Card, school ID, Parent with current ID or driver's license.

## DOES STUDENT NEED AN ENROLLMENT FORM?

*At this time the State has suspended the requirement for the Student Enrollment Form.*

## WHOSE CAR WILL THE STUDENT USE FOR BEHIND THE WHEEL TRAINING?

*Jefferson Parish Schools provides the vehicle. The school system is fully insured for both the car and student while participating in Behind the Wheel Training.*



## WHAT IS THE MINIMUM AGE TO GET A DRIVERS LICENSE?

*The minimum age to get a class E Driver's License is sixteen in the state of LA, only after the required 6 months on the Learners Permit have been completed. All minors have a 6 P.M. to 5 A.M. driving restriction. A minor in Louisiana is an unmarried person under the age of eighteen **WHO IS NOT JUDICIALLY EMANCIPATED.***

## CAN MY CHILD GET A LEARNER'S PERMIT?

*Yes, but the 38-hour Driving Course must be completed before student can obtain this. Drivers are restricted to having only one other person in the vehicle when driving and that person must be a licensed adult at least twenty-one seated in the front seat.*



## **IF THE STUDENT ALREADY HAS A LICENSE, DOES HE/SHE HAVE TO DRIVE FOR EIGHT HOURS?**

*Yes, completing the 8-hour driving portion is required by the State to receive the completion certificate.*

## **WHAT HAPPENS IF A STUDENT CANNOT COMPLETE THE CLASSROOM OR DRIVING DUE TO A PERSONAL AND/OR UNEXPECTED SITUATION?**

*No refunds will be issued. The student must reschedule classroom instruction or Behind the Wheel training for credit and receipt of your Certificate of Successful Completion.*

*\*If for medical reasons a copy of the doctor's note must be presented before student will be allowed to reschedule classes or behind the wheel training.*



## HOW DOES THE STUDENT KNOW WHEN THEY WILL DRIVE?

*After classes are completed the instructors will notify the student of their designated driving time (based on previously arranged criteria) and where they will meet the instructor. It will take the instructors 3 months from the end of classroom instruction to drive all students.*

*Students participating with the Eastbank classes will meet their instructor on the Eastbank. Students participating with the Westbank classes will meet the instructor on the Westbank.*

## CAN THE STUDENT PICK WHO THEY WILL DRIVE WITH FROM THE CLASS?

*The student can ask, but it is the instructor's duties to schedule all students in the class on a timeline that is acceptable by the state.*



## WHERE WILL BEHIND THE WHEEL TRAINING TAKE PLACE?

*Behind the Wheel Training will include driving in parking lots, subdivisions, expressways, bridges and possible city driving.*

## CAN ALL EIGHT HOURS BE DRIVEN AT ONE TIME?

*No, according to state guidelines, it must be divided into three or more sessions.*



## DRIVER'S ED. COURSE INCLUDES THE OMV WRITTEN TEST:

*Student's will be given the completed test to take to the DMV in a sealed envelope. This envelope must remain sealed or the DMV will not accept it.*

## WHAT IS NEEDED TO GET A TIP CARD, PERMIT OR LICENSE?

*Appointments must be made with the DMV to get the TIP Card or license. Go to [www.expresslane.org](http://www.expresslane.org), then select Book Appointment.*

### ***15 – 17 years old***

- 1) Birth Certificate (original)*
- 2) Social Security Card (original)*
- 3) School ID*
- 4) Parent – Parent must have current state picture ID or Driver's License*

### ***18 years or older***

- 1) Birth Certificate (original)*
- 2) Social Security Card (original)*
- 3) 2 proof of residence or current state picture ID*

## **AFTER THE 38-HOUR COURSE WHO WILL GIVE THE BEHIND THE WHEEL DRIVING TEST**

*The DMV no longer administers the Behind the Wheel Driving Test. They have contracted with Third Party Testing Agents that you would need to see for that test. We have several teachers that are Third Party Testing Agents or you can google LA TPT to get a list of TPT Agents.*

*The **Fee for the TPT** is **not included** in your **38-Hr. Driver's Ed. Course** and must be paid to the testing agent.*

**THE CERTIFICATE OF SUCCESSFUL COMPLETION  
IS ONLY GOOD FOR 5 YEARS FROM THE DATE OBTAINED  
Please go to the DMV for a permit or license as soon  
as the course is completed.**

# CLASS RULES AND REGULATIONS, ONLINE EDITION

PARENTS PLEASE REVIEW THESE RULES WITH THE STUDENT



- 1) Students are expected to follow JPS school policies/rules.
- 2) Student is required to “attend” all 30 hours of in-person or virtual classroom instruction.
- 3) No foul language, disrespect to teachers or other students will be tolerated.
- 4) Aggressive behavior will constitute immediate dismissal.
- 5) Students are not required to wear school uniforms; however, appropriate clothing is required. No see-through/low-cut blouses. This type of clothing is considered distracting.
- 6) Student notes and tests are not to be copied and are the property of Jefferson Parish School system.
- 7) Students can be immediately dismissed from the program if found breaking rules from the first day until the last hour of Behind the Wheel Training. Parents will be contacted and students will receive no grade and no refund will be given.

# WANT TO DRIVE IN LOUISIANA



**Louisiana has a three stage licensing for minors. All of the following are required:**

- Obtain TEMPORARY INSTRUCTIONAL PERMITS – Any persons interested in taking Driver's Education courses must obtain a Temporary Instructional Permit (TIP) from the Office of Motor Vehicles before they can begin the course.
- Anyone 17 or younger must complete the 30-hours of classroom instruction and 8-hours behind the wheel driving instruction approved high school or commercial driver education course and present Certification of Successful Completion to the DMV when applying for license.
- Pass the visual examination at DMV.
- Parent/Guardian must have a current ID/Driver's License with the same address as the student.



## Stage 1: LEARNER'S PERMIT: Ages 15 or 16

- ✓ Authorized to drive with a licensed adult 21 years or older or sibling at least 18 years of age.
- ✓ Must maintain learner's license for a minimum of 180 days and cannot advance to intermediate stage until attainment of 16<sup>th</sup> birthday.



## Stage 2: INTERMEDIATE LICENSE: Age 16

Must complete Stage 1, the Learner's Permit requirements & pass the Behind the Wheel driving test.

- ✓ Effective 1/1/2011 no application shall be issued a Class "E" Intermediate License **unless** a signed statement by the parent/guardian is provided to the department attesting that the applicant has a **minimum of fifty hours behind-the-wheel driving experience** with a licensed parent, guardian or adult over 21 years of age. **Fifteen of those hours must be night time driving.**
- ✓ Prohibited from driving between the hours of 11:00 p.m. – 5:00 a.m., unless accompanied by a licensed adult at least 21 years of age or a sibling at least 18 years of age. Between the hours of 6:00 P.M. and 5:00 A.M. an intermediate license may not transport more than one passenger under the age of 21 years of age that is not a member of the immediate family.
- ✓ Must be maintained until attainment of 17<sup>th</sup> birthday.

## Stage 3: **FULL LICENSE:** Age 17

May select Learner's Permit to obtain more driving experience behind the wheel.

- ✓ Must have completed Stages 1 and 2 OR
- ✓ **Must be at least 17 years of age prior to application for first license.**
- ✓ A State of Louisiana Class E Learner's License holder must be accompanied by a licensed driver. This restriction is removed when the license holder passes the on-the-road driver test.



### **When you applying for your license:**

Original or certified copy of birth certificate, social security card, student's school picture ID and Certificate of Successful Completion in sealed envelope with completed OMV written test and if the student has completed the Third Party Behind the Wheel test, the completed sealed envelope. Parent of student must be present with current LA ID or drivers License with the same address as the student. Car must have current inspection tag, current license plate sticker, certificate of registration and certificate of insurance coverage. Licenses are good for 6 yrs.

### **FEE at the DMV:**

**Temporary Instructional Permit** \$32.25    **Learners Permit** No fee    **Regular License** \$32.25

**If you have any question or concerns please contact  
Jefferson Parish Schools, Driver's Education Program at  
(504) 365-5368.**

Any grievance(s) not resolved by the school may be forwarded to:

Department of Public Safety and Corrections,  
Public Safety Services, Office of Motor Vehicle  
Attn.: Training and Certification Unit  
P.O. Box 46886  
Baton Rouge, LA 70896-4886



Parents:

You have completed the parent informational portion of the registration procedure.

**Next:** Complete the student registration form.

**Then** follow the link to pay the registration fees. Participation is not guaranteed until fees have been paid.

*Thank you for choosing the Jefferson Parish Schools Driver's Education Program*