

# JEFFERSON PARISH SCHOOLS

## SCHOOL INSTRUCTIONAL MODEL CHANGE REQUEST

Date of Request: \_\_\_\_\_

I would like to:

- Enter Virtual Jefferson (Please retain form at School)
- Exit Virtual Jefferson (If student is exiting Virtual, please submit form to [semaj.allenraymond@jpschools.org](mailto:semaj.allenraymond@jpschools.org))

Student Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Grade:\* \_\_\_\_\_

Parent/ Guardian Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_ Apt #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  Home  Cell E-Mail Address: \_\_\_\_\_

School: \_\_\_\_\_

Regular Education  Special Education Exceptionality: \_\_\_\_\_

Explain Your Reason for Requesting Entrance to or Exit from Virtual Jefferson prior to the end of the nine-week commitment.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The Following Items Must Be Attached To Your Submission:

- Parent Identification

In addition, you may attach any supporting documentation that supports your reason(s) for Entrance to or Exit from Virtual Jefferson prior to the end of the nine-week commitment.

***'HIGH SCHOOL STUDENTS AND PARENTS PLEASE BE AWARE THAT WITHDRAWING FROM VIRTUAL JEFFERSON PRIOR TO THE END OF THE NINE-WEEKS MAY RESULT IN PARTIAL OR NO CREDIT BEING EARNED IN ENROLLED COURSES.'***

If requesting Entrance into Virtual Jefferson, please answer the following:

- a. My child has access to his/her own device  Yes  No
- b. My child has internet access  Yes  No

Parent/ Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only

2020-2021 School

- Approved
- Denied

Reason(s) For Denial:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

School Counselor Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal/Designee \_\_\_\_\_ Date \_\_\_\_\_

Chief of District Affairs Signature/Designee \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE SAVE THIS FORM AND EMAIL IT TO SEMAJ.ALLEN-RAYMOND@JPSCHOOLS.ORG**