



# JEFFERSON PARISH SCHOOLS 2023-2024 LOUISIANA PUBLIC SCHOOL CHOICE (ACT 853) POLICY, PROCEDURES & PROTOCOLS

## What is Louisiana School Choice?

Louisiana School Choice (R.S. 17:4035.1), also known as Act 853, provides choice options to families if the school their child was most recently enrolled in, or would otherwise attend, received a school performance letter grade of “D” or “F” for the most recent school year.

## Selection criteria

Students attending schools labeled as “D” or “F” will be offered a higher-performing school based on the following criteria:

1. A parent can request a transfer to a higher performing school (A, B, or C) for the next academic year, provided the requested school has capacity.
  - **Capacity is defined as the ability of the receiving school to enroll the student if there is an open seat for the student in the grade level requested based on the current teacher allocation provided by the district’s Planning Department.**
2. Students will be ranked by:
  - The letter grade of their current school;
  - Their economically disadvantaged status; and
  - Their individual progress on LEAP 25 or other state/district assessments.
3. Louisiana School Choice transfer period opens May 15, 2023 – June 16, 2023.
  - Applications must be submitted to the Compliance Office at 501 Manhattan Blvd., Suite 1100, Harvey, LA 70058 or at the eastbank JPS Emenes Bldg., 822 S. Clearview Parkway, Harahan, Louisiana 70123, from 8:00 a.m. to 3:30 p.m.
  - Families will be notified by email and phone of their acceptance or denial between July 5<sup>th</sup> – 14<sup>th</sup>.
  - Seats offered to parents must be accepted by July 21, 2023.
  - Students may remain at the approved school of choice through the school’s terminal (last) grade.
  - **Seats will not be held after July 21<sup>st</sup>.**
4. Parents must submit a completed application along with a copy of their photo id, current proof of residency (examples: utility bill, bank statement, insurance documentation) and child’s birth certificate.
5. Parents can request up to three schools for transfer consideration, in order of preference.

## Transportation

1. If a transfer request is approved to one of the designated schools in your zone, transportation will be provided.
2. If a transfer is approved to a school outside of your zone, transportation is the responsibility of the parent



## 2023-2024 School Choice Process

### Initial Notification

- Automated phone messages are sent to households of students attending sending schools.
- Sending school principals will notify parents of school growth information, school program offerings, and School Choice options through direct mail with (1) directions on submitting a transfer request (2) A list of A,B,C schools; and (3) a list of the sending school's Zone Schools.

### School Choice/Act 853 Transfer Form

- The Act 853 transfer window opens May 15, 2023 – June 16, 2023
- The transfer form can be downloaded from <https://www.jpschools.org/Page/3776> or picked up from the Compliance Office at 501 Manhattan Blvd., Suite 1100, Harvey, LA or at the eastbank JPS Emenes Bldg., 822 S. Clearview Parkway, Harahan, Louisiana, 70123.
- Completed forms must be hand delivered to the Compliance Office or at the eastbank JPS Emenes Bldg., 822 S. Clearview Parkway, Harahan, Louisiana, 70123.

### Student Assignment

- Students will be assigned based on capacity at the school;
- The letter grade of their current school;
- Their economically disadvantaged status; and
- Their individual progress on LEAP 25 or other state/district assessments.

### School Choice Decision Notification

- Families will be notified by phone and email of the transfer approval or denial between July 5<sup>th</sup> – 14<sup>th</sup>.
- Parents must accept offered seat by July 21, 2023.

### Student Registration Process

- Students currently enrolled in JP schools with an approved Act 853 transfer **do not have to register** at the Receiving School.
- Transfer decisions will be coded in JCampus, and parents and secretaries at both the receiving and sending schools will receive notification via email and phone.
- Secretaries at the receiving schools will send a completed **Request for Student Records** form to the sending school.
- Students will be immediately enrolled in the receiving school just as attendance zone students are enrolled.
- Receiving school principals will sign an Attestation on the 3<sup>rd</sup> day of school indicating the students with an approved Act 853 transfer has been enrolled.

### Transportation

- If a transfer request is approved to one of the designated schools in your zone, transportation will be provided.
- If a transfer is approved to a school outside of your zone, transportation is the responsibility of the parent

**Please review the list of A, B, C schools at <https://www.jpschools.org/Page/3776>**

Students enrolling after the Louisiana School Choice transfer period must apply for a School Choice Transfer within the first 15 days of enrollment. No transfer requests will be accepted after that period.